

Students seeking to attend a course must register to audit courses on a space-available basis. No grade is assigned nor credit given, and the tuition rate is greatly reduced. Changes from credit to audit, or the reverse, must take place during the add-drop registration period each semester or during the first two days of summer sessions. Nursing courses, most laboratory courses, and some others may not be audited. Federal aid does not cover an audited class.

=====

STUDENT REQUEST

Student Name _____ UC-ID # _____

Number of credits you plan to take (not including audited class): _____ credits

I request approval to audit the following class – I understand I will not receive credit for this class now or in the future.

Course Code/Section _____ ☐ Spring ☐ Summer ☐ Fall 20_____

Course Title _____

Student Signature _____ Date _____

=====

APPROVAL SIGNATURES

Instructor of Course _____ Date _____

Advisor _____ Date _____

Student Financial Services _____ Date _____

Records Office _____ Date _____

After this form is completed (including all signatures), it is to be returned to the Union College Records Office before regular registration closes for the semester.