UNION COLLEGE

AUDIT REQUEST

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Students seeking to attend a course must register to audit courses on a space-available basis. No grade is assigned nor credit given, and the tuition rate is greatly reduced. Changes from credit to audit, or the reverse, must take place during the add-drop registration period each semester or during the first two days of summer sessions. Nursing courses, most laboratory courses, and some others may not be audited. Federal aid does not cover an audited class.

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STUDENT REQUEST:

Student Name: _____ UC-ID #: _____

Total credits you plan to take (not including audited class): _____ credits

I request approval to audit the following class – I understand I <u>will not</u> receive credit
for this class now or in the future. Audited courses <u>cannot</u> be used to fulfill degree or graduation requirements.

Course Code/Section: _____ ❑ Fall ___ ❑ Spring ___ ❑ Summer ___

Course Title: _____

Student Signature: _____ Date: _____

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SIGNATURES:

Instructor Print: _____ Signature: _____ Date: _____

Advisor Print: _____ Signature: _____ Date: _____

SFS Print: _____ Signature: _____ Date: _____

Records Office Print: _____ Signature: _____ Date: _____

Please submit this completed form <u>before</u> the add/drop deadline for the semester requested to the Records Office.

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Records Only:

Completed By: _____ Date: _____

Union College Records Office | Dick Building 507 | 3800 S 48th Street, Lincoln, NE 68506
Phone: (402) 486-2529 | records@ucollege.edu

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