

Beginning **Fall 2025**, the cost of the Acadeum course will be charged to the student's account, regardless if the student is between the 12-18 allotted credits. When the Records office sends course options, they will also send the cost for each course as prices widely vary.

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STUDENT INFORMATION

Student Name: _____ ID#: _____

Graduation (MM/YYYY): _____ Reason for requesting an Acadeum Course: _____

UNION COURSE INFORMATION

Course Code: _____ Title: _____

Credits: _____ Desired Term: Fall 20____ Spring 20____ Summer 20____

SIGNATURES:

Student Print: _____ Signature: _____ Date: _____

Advisor Print: _____ Signature: _____ Date: _____

Program Dir. Print: _____ Signature: _____ Date: _____

ACADEUM COURSE INFORMATION (Records Only)

Course Code: _____ Title: _____ Credits: _____

Institution: _____ Start Date: _____ End Date: _____

Drop Date: _____ Cost: _____ (will be charged to the student's account)

Registered through Acadeum Date: _____ Registered in PC Date: _____

Final Grade: _____ Final Grade Entered into PC Date: _____

Notes: _____

*All Acadeum requests must be submitted to the Records Office **two weeks before the add/drop date for each semester**. Courses and registration are not guaranteed if a request is submitted later than two weeks before the add/drop date for each semester.*